THE OLD LIBRARY
Dubai Community Theatre & Arts Centre
2nd floor, Mall of the Emirates, Dubai
Tel: 341 4777 Extn: 207 admin@theoldlibrary.ae www.theoldlibrary.ae

ADULT VOLUNTEER REGISTRATION FORM

Volunteers at The Old Library require a level of commitment, flexibility and willingness to work as part of a team of 40+ volunteers. A good command of spoken English is required to deal effectively with our members.

We would expect that new volunteers be available for duties over at least the next six months or longer. After an initial two hour induction session – usually on a Monday morning – you would then continue the training over the following four weeks during library hours. After training volunteers join the roster and work a minimum of one shift per week 10-2 or 2-6 Saturday -Thursday.

Requirements: Friendly, welcoming and with a sense of humour. Confidence, and have good computer skills. (Training will be given on the HERITAGE computer system). All volunteers must be members of the library in good standing.

If you feel you comply with the above requirements please complete the following information and hand the form to a library volunteer – you will be contacted when there is availability.

Name……..……..……..……
Membership Number……

Tel no…04……..……**Mob no 05**……..……..…….
Email……..……..

What skills and expertise can you offer The Old Library?
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Are you able to work 10-2 or 2-6 (please circle one or both)

Are you able to work Sat 10-2 **Yes/No**

Are you able to work Sat 2-6 **Yes/No**

Do you have dependent children in Dubai? **Yes/No**

Signature……**Date**…….

Please notify the library if your circumstances should change.