

STUDENT VOLUNTEER REGISTRATION FORM

Please read and complete the form and hand it to one of the library volunteers

Duties: Student duties will be mainly shelving books and tidying shelves

Attendance: Students must commit to attending regularly

Absences: Library must be informed of reason for any absence - after three unexplained absence student will be removed from programme.

Name.....D.O.B.....

Membership Number..... Female/Male

Parent contact Tel No:

Parent contact E-mail

Student contact Tel No:

Student contact E-mail

How many volunteer hours in total must you do for your course?

When are you available to start? Date:

What day of the week are you available?

Please choose which two hour shift you could work:

Weekdays: 2-4 or 4-6 OR Saturday 10-12, 12-2, 2-4 or 4-6

During July and August the library operates reduced hours of midday-4pm, Sunday to Thursday.
Please choose which two hour shift you could work 12-2 or 2-4

Student Signature

Parent Signature

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Date.....

1. Once you have submitted the form you will be notified when a vacancy occurs – please notify the library if your circumstances change.
2. Student Volunteers should dress appropriately for a work environment.
3. Student Volunteers are expected to commit to a regular shift and the library must be notified of any absences for study or other reason in advance.
4. Parents, guardians and or Student Volunteers, as the case may be, hereby acknowledge and accept that the library shall not be responsible in any way whatsoever for any harm and damage (including personal injury or death) arising from the Student Volunteer's volunteer work in the library. Parents, guardians and or student volunteers further acknowledge that in no event will the library be liable or responsible for any loss or damage of any nature whatsoever resulting from their volunteer work save for any deliberate acts.