



ADULT VOLUNTEER REGISTRATION FORM

Tel: 04 321 3939 | Email: adultvolunteer@theoldlibrary.ae

Please read and complete the form. Hand it in at the library or scan and email to the given ID

The Old Library takes pride in being the only library in Dubai that is fully run by Volunteers. If you can offer a high level of commitment, flexibility and willingness to work as part of our team of 40+ volunteers, you have come to the right place.

Requirements:

- Must be a current member of the library in good standing.
- Good command of spoken English, to be able to deal effectively with our members.
- Available for duties over at least the next 6 months or longer.
- Friendly, welcoming, a good sense of humor.
- Confidence and good computer skills.

Training:

- Induction Session – 1 hour
- On-the-job Training – 5 sessions of 4 hours each (includes System & Money matters)

Work:

- Once trained, volunteers join the Roster and work a minimum of one shift per week
- AM shift 10am – 2pm; PM shift 2pm – 6pm; Saturday – Thursday
- 12 – 4pm Summer shift in July & August
- Commitment of specific 4hr shift for the first 6 months

If you think you comply with our requirements, kindly fill in the information below and hand the form to a library volunteer. You could also download the form from our website, fill, sign, scan and email it to us. You will be contacted when there is availability.

First Name

Family Name

Membership No.

Email Id

Telephone No:

Please choose the **shift timing (10-2, 2-6) and the **day** that you would prefer:**

Saturday: _____

Sunday: _____

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Signature

Date
