STUDENT VOLUNTEER REGISTRATION FORM

Tel: 04 321 3939 | Email: studentvolunteer@theoldlibrary.ae

Submission Process:
Online: Visit https://www.theoldlibrary.ae | Navigate to Menu -- Support the Library – Volunteers -- Student Volunteer Form | Download and complete the form and email to studentvolunteer@theoldlibrary.ae

Orientation & Training: Mandatory for roster placement.

Duties: Shelving books, covering books, tidying shelves and assisting Librarians with other tasks.

Attendance: Minimum 8 hours/month. More than 2 uninformed absences will result in removal from the roster.

Membership # (of Parent) ……**Membership Expiry Date:** ……
(Forms without a valid number will not be processed).

Student Name…….. Gender …… D.O.B ……

Student Email ID (use Capital letters) ……

Parent Email ID (use Capital letters) ……..

Student Contact No …….. Parent Contact No ……

(Please ensure that you add our email id to your safe sender list as all communication is via email)

School Service Program (if applicable; otherwise write "N/A")

Program Name (e.g. DoE, CAS)…….. Hours requirement ……

Please circle your preferred **Day(s) /Time(s):**

Mon, Tue, Wed, Thur, Sat, Sun : 10am-12pm; 12-2pm; 2-4pm; 3-5pm; 4-5pm

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Rules & Regulations: Please read this carefully – your signature on the form indicates that you have read, understood and agreed to abide by our Rules & Regulations.

1. Once you have submitted the form you will be notified when a vacancy occurs – please notify the library if your circumstances change **(studentvolunteer@theoldlibrary.ae)**
2. Please note that once you have completed the 8 hours you may have to wait to get re-allocated as we will be giving the students on our waiting list a chance to volunteer.
3. Student Volunteers should dress appropriately for a work environment.
4. Student Volunteers are expected to commit to their assigned shift and the library must be notified of any absences for study or other reason in advance.
5. Parents, guardians and or Student Volunteers, as the case may be, hereby acknowledge and accept that the library shall not be responsible in any way whatsoever for any harm and damage (including personal injury or death) arising from the Student's volunteer work in the library. Parents, guardians and or student volunteers further acknowledge that in no event will the library be liable or responsible for any loss or damage of any nature whatsoever resulting from their volunteer work save for any deliberate acts.

Student Signature Parent Signature Date

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